

United States Postal Service®

INDUSTRYALERT

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Zoom Virtual Meetings

As more people connect online, recent news reports have suggested that there might be security flaws with Zoom's commercial version of their teleconferencing platform. The Postal Service version of Zoom is not the same as the commercially-available version. The Postal Service wants you to know that the Zoom platform used by the organization features enhanced security to protect online meetings from unauthorized participants. All Zoom meetings created through the Postal Service are automatically password-protected. To further strengthen meeting security follow these tips:

- Enable Zoom's waiting room option to keep participants locked out of meetings until admitted by the host (participants will see a pop-up box stating " Please wait for the host to start the meeting").
- Lock the meeting once all anticipated participants have joined the meeting (no one can join the meeting unless the host unlocks the meeting).
- Remove unwanted participants (once removed that participant will not be able to re-join the meeting).
- Limit "sharing privileges" to the host only.
- Require a specific password.
- Require registration.

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